

NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR

List of Candidates Shortlisted for Skill Test and Document Verification for the posts of Personal Assistant, Stenographer, Senior Assistant and Junior Assistant

[Ref – Recruitment Notice No./NITRR/R-1/Advt./2023/159 dated 13.07.2023]

Selection Procedure –

- Shortlist (category-wise) is based on the candidate's Total Score obtained in the NTA's test.
- For Skill Test and Document Verification the candidates are called in a reasonable number as per the Merit.
- Skill Test will be qualifying in nature and the final merit will be based on Total Score obtained in the NTA's test only.
- Tie-Breaking Rules –
In case of equal marks obtained in the test conducted by NTA, in order of priority for the same post is given below –
 - The candidate having higher age (in Years, Months & Days) will get preference in merit.
 - In case the above point is same for candidates, then higher percentage/CGPA in minimum educational qualification will get preference in merit.

Sl. No.	Name of Post	List of Candidates Shortlisted for Document Verification (Click on Hyperlink)	Details of Skill Test	Schedule for Skill Test & Document Verification
1	Personal Assistant	List	Min. speed of 100 w.p.m. in stenography	Information related to the schedule will be uploaded shortly on the Institute's website
2	Stenographer	List	Min. speed in short hand 80 w.p.m. in stenography	
3	Senior Assistant	List	Min. typing speed of 35 w.p.m.	
4	Junior Assistant	List	Min. typing speed of 35 w.p.m.	

*** Note: Recruitment will be made as per the vacancies notified against each category and latest Govt of India Recruitment Rules and the merit order released by NTA.**

Important – Please carefully go through the instructions mentioned in the next page for compliance.

Instructions to the candidates:

1. Please note that it may not be possible to change the date of skill test and document verification (the said date will be informed in the institute website).
2. **Mere calling for document verification does not guarantee selection for the applied post.**
3. The candidates have to bring original copies of documents/testimonials pertaining to their educational qualifications, experience etc mentioned in the application form, failing which they may not be eligible for selection to the post.
4. The candidates belonging to reserved categories must bring their recent original caste certificate in the prescribed format for employment in Central Government Organizations.
5. The candidates belonging to PWD status must bring disability certificate issued by competent medical authorities as applicable for employment in Central Government Organizations. Final selection will be made on the basis of recommendations of medical board to be appointed for examining the physical disability.
6. The candidates who are already employed in Government (Central/ State), Semi-Government, Government Aided Organizations/Institutions, Government Autonomous Bodies/Institutions must bring original copy of 'No Objection Certificate' issued by Competent Authority of their Organization. No extension will be given to submit this document.
7. No Travelling Allowances (TA) and DA shall be payable to the candidates for appearing for the document verification.
8. Candidates should come prepared for over-night stay in case the document verification gets prolonged. Candidates will have to make arrangements for stay (if necessary) on their own.
9. Applicants belonging to SC, ST, OBC Category and who have applied against UR posts are advised to check their eligibility for UR category posts as they are not entitled for any relaxation against UR category posts.
10. **Please visit the website of NIT Raipur (www.nitr.ac.in) regularly for further instructions.**
11. Candidates are required to bring their original documents along with self-attested photocopies, and an original government-issued photo ID card (e.g., Aadhar, Driver's License, Passport, PAN, etc.) along with a photocopy. Please verify that the name entered in the application form matches the name on the ID card.
12. All the terms & conditions of the Recruitment Notice No./NITRR/R-1/Advt./2023/159 dated 13.07.2023 will be applicable.